

J. F. 'Cal' Callahan Writer/Editor www.calartssd.com 619-275-7516
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Career Synopsis

Extensive experience as a writer, editor and supervisor in the fields of technical publications, advertising copywriting, journalism, and public relations. Won numerous awards. Elected an Associate Fellow, Society for Technical Communication.

Assets

- Skillful, prolific, versatile writer
- Quickly grasp complex new concepts
- No benefits required, so willing to work as contractor or consultant

Recent Experience

11/2007-present. Technical Writer/Editor, Continuous Computing—Edit text and correct FrameMaker formatting of user manuals for telecom infrastructure equipment and associated software on a part-time, contract basis.

2000-present. Owner, Cal Arts—Consultant for Stazsak Communications, writing advertising copy for web sites, print, radio and outdoor, for clients in the health care, biotech and high-tech industries.

1995-2000. Senior/Staff Technical Writer, QUALCOMM Inc.—Prepared detailed procedures for the CDMA Test Labs. Wrote and edited technical manuals for CBS, GlobalStar, and other programs. Beginning in 1997, principal assignment was with Human Resources, writing corporate recruitment ads, brochures and other collateral material. Also wrote product ads for GlobalStar and OmniTRACS. Frequent contributor to and later editor-in-chief of the employee newsletter, *QC Connection*.

1984-1995. Owner, Cal Arts—Provided complete technical writing, advertising copywriting, and graphic design services to clients. Prepared articles, brochures, catalogs and flyers, data sheets, display ads, newsletters, press releases, and other marketing materials. Wrote and edited user guides, operation and maintenance manuals, proposals, and reports.

Created operating manuals for temperature chamber instrumentation. Prepared user guides and service manuals for robotic dispensing systems. Developed all technical documentation and marketing communications materials for microprocessor-controlled machinery used to fabricate and process ceramic chips. Edited proposals and reports for General Atomics' Biosciences, Fuel Manufacturing, Reactor, and other groups.

Computer Skills

Proficient in Microsoft Word, Windows and Adobe FrameMaker. Working knowledge of Excel, PowerPoint, Visio and Acrobat Pro. Some experience with Adobe Illustrator, CorelDraw and WordPerfect.

Academic Background

Over three years' college includes studies in Literature, Visual Arts, Technical Sciences and Business Management at the University of California San Diego, San Diego City and Mesa Colleges, and other institutions. Just completed a course on writing on-line documentation and currently taking courses in Adobe DreamWeaver and PhotoShop.